

# Brooks Free Library Board of Trustees

Wednesday, November 9, 2016, 7 P.M.

Thornton Room, Brooks Free Library

739 Main St., Harwich MA 02645

## Agenda

1. Call to Order/Attendance
2. Approval of Minutes of October 12, 2016
3. Public Comment
4. Reports:
  - A. Chairman
  - B. Library Director
  - C. Building & Grounds Committee
  - D. Liaison from Board of Selectman
  - E. Friends of Brooks Free Library
5. Old Business:
  - A. Library Director's performance appraisal
  - B. FY18 Budget
  - C. FY18-24 Capital Plan projects
6. New Business:
  - A. Vote to Accept Donations
  - B. Holiday Hours
  - C. Vote to declare old equipment surplus
8. Open Session\*
9. Upcoming Meeting Schedule
  - A. Trustees Annual Meeting w/ Board of Selectmen –Mon., Nov. 28<sup>th</sup>, 6:30, Town Hall
  - B. Trustees meeting – December 14, 2016, 7 pm, Brooks Free Library
9. Executive Session: pursuant to M.G.L. c.30A, § 21(a)(1) to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.
10. Adjournment

**Authorized posting officer**

Virginia Hewitt

Brooks Free Library

**Posted by**

Town Clerk's Office

Agenda submitted electronically to Town of Harwich for posting

*\* Per the Attorney General's Office: Boards/Commissions may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business"*

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